

Technology Audit Questions—Technology Director

District: _____

Technology Director: _____

Please answer YES or NO to each question using the COMMENTS section to provide additional information.

	YES	NO	COMMENTS
1. Does the district have a technology team that meets regularly?			
2. Are district servers and supporting equipment located in a centralized location?			
3. Is there a secured wireless network available?			
4. Is guest access to the wireless network available?			
5. Can staff members print to copiers?			
6. Can staff members scan, fax, email from copiers?			
7. Can staff access the district's network remotely?			
8. Can students access the district's network remotely?			
9. Does the district utilize the e-rate program to help with technology funding?			
10. Is the technology staff aware of the connection between the district's curriculum and technology?			
11. Technology staff can help teachers utilize technology to improve student learning?			
12. If a member of the tech staff was absent from work for 1 week, could the district function without interruption or delay?			
13. District administrators know where to find technology contracts, vendor contact info, operating manuals, etc.?			
14. Is the approved district technology plan a viable document that shapes decision making?			
15. Does the district have a plan to guide technology decision making?			
16. Is network user information in a secure but accessible location?			
17. Does the district use "cloud" services?			
18. District technology staff members are in regular communication with administrators?			
19. District technology staff members are in regular communication with teachers and staff?			
20. Does the district have a disaster recovery/off-site backup plan?			
21. Is there a system in place to track the district's hardware and software inventory?			

