**Room Monitors**

Career & Technical Education (CTE), Annual February Conference

February 6-7, 2018

Manhattan Conference Center

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**Overview**: We are soliciting Room Monitors for the CTE Annual February Conference. The role of a Room Monitor is to introduce the presenter, assist with distributing any handouts, and notify the Conference Registration table of any issues that may need addressed.

**Schedule**: Room Monitors will be scheduled for a block of 3 consecutive breakout sessions (3 hours total). Please indicate below if there is a topic area that would benefit your own learning and we will do our best to assign you to related sessions accordingly, if possible.

**Compensation**: Room Monitors will receive 50% off the registration cost, an $80 savings.

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**Contact Information**:

* Name:
* Title/Position:
* E-mail:
* Mailing Address:
* Preferred Room Monitor Date: \_\_\_\_\_ Feb. 6 \_\_\_\_\_ Feb. 7
* Topic Area of Interest (may check multiple areas):
	+ Agriculture
	+ Administrators and CTE Coordinators
	+ AV Communications & Visual Arts
	+ Business, Finance, Marketing
	+ Construction, Manufacturing, and Transportation
	+ Counselors
	+ Engineering
	+ Family & Consumer Sciences
	+ Government & Public Administration
	+ Health & Bio Science
	+ Individual Plans of Study
	+ Information Technology
	+ Law/Public Safety
	+ Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please list)

Deadline: Please submit your Room Monitor application by **November 1, 2017** to:

 Marie Hall, CTE Coordinator, Greenbush

 6822 SE Ross Street

 Topeka, KS 66619

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 Fax: (785) 862-8688

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