

Office Furniture Contract (State of Kansas)

The State of Kansas recently finalized a new office furniture contract and the pricing runs from January 1, 2012 through December 31, 2017. The discounted pricing is available to any political subdivision of the State of Kansas, which includes public school districts. Since the contract was publicly bid, school districts are not required to “go out for bid” when making purchases from this furniture contract. Because of the tremendous cost savings, we encourage our districts to consider using the state contract and these vendors for your office furniture related purchases.

Three vendors were selected.

Allsteel Inc.

<http://cms.allsteeloffice.com/About-Us/Markets-We-Serve/State-and-Local/Kansas/>

State Contract award # 36506 Smart Vendor # 27809

HON Company

<http://www.hon.com/Government/State-Local-Contracts/State-of-Kansas.aspx>

State Contract award # 36509 Smart Vendor # 34141

National Office Furniture Inc.

<http://www.nationalofficefurniture.com/app/static/stlocalKansas.aspx>

State Contract award # 36517 Smart Vendor # 31879

The vendors carry a wide variety of office furniture including desks, file cabinets, work stations, seating options, storage solutions, tables, dividers, and accessories. You may use any or all of the vendors for your purchases but note that every vendor may not carry/offer all of the items mentioned above.

All contracts are based on a discount percentage off MSRP. Please be aware that selecting the vendor with the highest discount may not always yield the best price. Clicking on the vendor web links above, will take you directly to their catalogs and pricing information. Pricing shown is MSRP and includes shipping (delivery time is approximately 4 weeks).

Our partnership with Staples provides you the opportunity to streamline and simplify the order/purchase process when making furniture purchases off this State of Kansas contract.

Here's how easily it works.

- 1) You contact our Staples partner, Derek Majors (derek.majors@staples.com or at 816-504-2514). He will work with you to ensure you receive the best discounted pricing and the best products for your specific needs. He will also help create your purchase order to ensure the order contains the discounted pricing and the correct product/vendor information.
- 2) Forward (email/fax) your completed district purchase order to Smoky Hill attention Allen Bachelor (abachelor@smokyhill.org or fax to 785-825-9195).
- 3) Please ensure your purchase order form contains the following:
 - The appropriate vendor information
 - The specific State of Kansas contract award #
 - The specific Smart Vendor #
 - The words “Group Affiliation: Smoky Hill Education Service Center”
- 4) We will forward your order to Staples for review and processing.
- 5) Staples will forward your order to the vendor.
- 6) The order will be shipped directly to you.

Some of the benefits involved with allowing Smoky Hill and Staples to facilitate your order are:

- 1) There is no charge to Smoky Hill members for this service. Note: charges may apply if you choose to utilize Staples for some additional services provided outside the provisions of the state contract (i.e. design and product installation).
- 2) Smoky Hill and Staples will help facilitate your order from start to finish. If you have questions, or a problem with the order arises, just call us and we will help resolve the issue.
- 3) Staples is a valuable resource that can provide project design, workspace planning, product installation services, and also assist with order tracking and warranty situations.