

## **Smoky Hill Education Service Center**

Smoky Hill Education Service Center is seeking an Assistant Director of Education Services.

**Position Title:** Assistant Director – Education Services

**Location:** Salina, KS

### **Position Summary:**

We are seeking an experienced and dedicated individual to join our team as an Assistant Director of Education Services. The Assistant Director reports to the Executive Director and is a member of the Administrative Team. This role is pivotal in driving educational improvement initiatives, overseeing consultants, and leading professional development programs.

### **Responsibilities Include:**

**Knowledge Leadership:** Demonstrate expertise in school improvement strategies and Kansas Education System Accreditation (KESA). Drive initiatives aligned with educational best practices and state accreditation requirements.

**Team Supervision:** Manage and supervise a team of consultants, providing guidance, support, and mentorship. Ensure consultants deliver high-quality services to member districts.

**Professional Development:** Design, implement, and lead professional development programs utilizing effective pedagogical techniques. Support educators in enhancing teaching methodologies and improving student outcomes.

**Collaborative Partnerships:** Collaborate with district leaders, educators, and stakeholders to identify needs, develop strategies, and implement effective solutions aligned with SHESC's mission.

**Data-Driven Decision-Making:** Utilize data analysis to drive educational strategies, assess program effectiveness, and make informed recommendations for improvement.

### **Required Qualifications:**

Knowledge of school improvement methodologies and experience with Kansas Education System Accreditation (KESA) and other school improvement programs.

Experience in supervising and leading teams in an educational setting.

Demonstrated ability to design and deliver effective professional development using sound pedagogical techniques.

Strong understanding of educational trends, best practices, and state accreditation requirements.

Excellent communication (spoken and written), collaboration, and interpersonal skills.

Evidence of being self-directed and self-motivated.

Ability to thrive in a fast-paced, dynamic work environment.

**Education/Experience:**

Bachelor's degree in Education or a related field (required); Master's degree in Curriculum and Instruction or Educational Leadership (preferred).

**About Us:**

Smoky Hill Education Service Center (SHESC) was founded in 1990 and is a leading institution dedicated to fostering educational excellence across north-central Kansas. Committed to supporting schools, educators, and students, we strive to provide innovative solutions and strategic support services.

**Why Join Us:**

Opportunity to drive educational excellence and impact student success.

Collaborative work environment focused on innovation and growth.

Competitive compensation package and comprehensive benefits.

SHESC is a KPERS eligible employer.

**How to Apply:**

If you are passionate about educational improvement, possess leadership skills, and are dedicated to fostering excellence in education, we would love to hear from you. Please submit a cover letter, resume, and three professional references to Karli Robinson at [krobinson@smokyhill.org](mailto:krobinson@smokyhill.org) by January 31, 2024.

Smoky Hill Education Service Center is an equal opportunity employer committed to diversity and inclusion in the workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, sexual orientation, gender identity, national origin, disability, or veteran status.