1. **Introduction**
   1. Thank your parents for taking time out of the day for coming
   2. Introduce your parents and advisor to one another
2. **Conference**
   1. Begin showing your portfolio (red folder) to your parents. Start by sharing your “Goals for Success” worksheet. Share your strengths and what you need to work on. Share your first two goals. Share any samples of your work that you have included.
   2. Subject discussions/Grade graphs
      1. “In English I have been….”
         1. “My grade in English is a/an….”
            1. If you have a low grade explain why (i.e. missing assignments, attendance, difficulties, behavior choices, other)
      2. Continue with above format with 6 remaining subjects
   3. Share attendance report (Tell absences and tardies)

Let parents know what the tardy policy will be starting 2nd nine weeks:

“Tardy is defined as not being in the classroom, when the bell rings signaling the start of a new class period. The consequences for each tardy per class, per 9 weeks period are as follows:

1st tardy- Free, Teacher Warning

2nd tardy- Teacher Detention

3rd tardy- Office referral-office detention (30 mins.)

4th tardy or any additional tardy- ISS (full day)”

* 1. “This quarter, I have especially enjoyed….”
  2. “It is easiest to be successful in \_\_\_\_\_\_”
  3. “It takes more work for me to be successful in \_\_\_\_\_\_”

1. **Conclusion**
   1. “Do you have any questions or comments?”
   2. Revisit “Goals for Success” worksheet. Ask your parents for input with a 3rd goal and write it in. All may now sign the “Goals for Success” worksheet.
   3. “At our spring student led conference, we will discuss my classes for next year and Career Cruising”
   4. “Thank you for coming and listening”